

Protocols and procedures for the year ahead

The Department of Education has amended the **Covid-19 Response Plan for the safe return of Post Primary Students (Link attached below)**. Health and safety measures introduced last year will continue.

Class Bubbles: Year Groups will be regarded as Class Bubbles and will be allocated zones within the school. Students will only rotate within their own zone and with their own Year Group. Teachers will rotate between the various zones as happened last year.

Our two **Lead Worker Representatives**, Rachel Cooney and Stephen Doyle will continue to work in collaboration with management to ensure that protocols and procedures are monitored and reviewed.

HSE Guidelines:

Students are asked to observe the HSE guidelines relating to social distancing, the wearing of face coverings, hand hygiene and respiratory etiquette.

High risk :

If your son has serious underlying health conditions and falls into the high risk category, please consult your GP or Consultant and decide the best course of action for your son. If you are in this situation, please contact a member of the Management Team through info@moyleparkcollege.com to discuss the matter in more detail.

Face Coverings:

Staff and students returning to Moyle Park College are required to wear a face covering as per the HSE/ HPSC Guidelines where social distancing cannot be maintained. All students using public transport are required to wear face coverings as per the HSE Guidelines. If a student is unable to wear a face covering for medical reasons, please contact the school office and update the secretary prior to their arrival on the first day of school.

Sanitising stations

Sanitising stations will be provided on all corridors as well as at various hubs throughout the school. Students are asked to sanitise their hands when exiting and entering the school building and when moving from class to class within their year group bubbles.

Covid Pack:

Students are encouraged to bring their own PPE equipment, including face coverings, sanitiser, and tissues for their journeys to and from school. Face masks will **not** be provided by the school and parents must ensure that reusable face coverings are washed daily.

Teaching and Learning:

Staff are asked to prioritise online platforms, and to work in collaboration with students to ensure that the first few weeks are used to build capacity and enable students to engage effectively with online platforms such as Google Classroom, Gmail and Google Meet. Please familiarise yourselves with these and ensure that you are aware of your son's learning platforms.

Schoolbooks:

Students will be updated on the requirements for each class on their return to school. Students will not need books on the first day at the induction.

Breaktimes:

All students remain on site at break time and lunchtime. Year Groups will be allocated a specific zone in the yard and are asked to remain in these zones to maintain the integrity of the Year Group Bubbles.

Uniform:

All students are asked to wear their full uniform and ensure that they wear black leather shoes as per the School Code of Behaviour. Students can wear their own clothes for PE class.

Back to school packs and Registration Fees:

Our back to school packs and registration fees can be paid at the school office. Please contact Ros or Rachel on 014574837 and make an appointment.

Drop off and Pick up:

The school will open for students each day at 8:00am and students will be permitted to access the building between 8:00am and 8:25am. Students are asked to use the assigned entry point and make their way directly to their assigned zone. Classes will commence each day at 8:30am.

The main gates of the school will remain closed during the normal school day to safeguard the entire school community.

Parents are asked to drop off and pick up students in the village or outside of Tuthills and no parental access will be permitted on the school grounds.

Students are asked to enter the school through the Tuthills entrance and make their way to the

assigned door. Entry points will be specific to each year group and will correspond to their allocated zone. Details will be discussed with each year group at their induction.

The exit of students will be staggered at the end of each school day to limit the number of students exiting the building and exit points will correspond to emergency exits. **The exit of students will be staggered over the last 10 minutes of the school day to minimise the numbers of students exiting the building at any one time.**

Students are asked to refrain from gathering in the village area to safeguard themselves and members of the local community.

Access to the school grounds:

Parents will not be permitted to access the school grounds at any stage during the school day, other than by pre - appointment to ensure that everyone remains safe and well.

Amendment to the Code of Behaviour:

All students are required to follow the safety protocols and procedures as outlined in the Moyle Park Covid -19 Response Plan and the 'Return to School Induction training' to ensure the safety of all members of the school community.

Students are asked to adhere to the HSE guidelines with respect to social distancing, hand hygiene and respiratory etiquette.

All students are asked to adhere to the HSE guidelines on site and when going to and from school.

Students are asked to use the entry and exit points as outlined in the Protocols and to remain in their designated areas at lunchtime to ensure social distancing is adhered to.

Students are asked to behave respectfully when using a face covering and inappropriate behaviour will be dealt with under the school's Code of Behaviour.

Failure to comply with the Code of Behaviour and the protocols and procedures outlined could compromise the health and safety of all concerned and could result in disciplinary action. The full amended Code of Behaviour is available on the website on www.moyleparkcollege.ie

Advice from the Department of Education & the HSE:

Parents are asked not to bring their children to school if they have holidayed abroad, until the 14 days quarantine has lapsed.

Parents are advised not to bring their children to school if the child has any of the Covid 19 symptoms or if there is someone in the household suspected or known to have COVID-19.

Parents are advised not to bring their children to school if they have been identified as

COVID-19 contacts.

If a student develops signs or symptoms when at school they should let the teacher/management know immediately.

Parents will be contacted immediately.

Please find attached the link to the Covid-19 Response Plan: All relevant documents are also available on the school website - www.moyleparkcollege.ie and on the [Moyle Park App](#), which is available to download through [Apple App Store](#) and [Android Google Play](#) by searching for “Moyle Park College”.

- 1. COVID-19 Response Plan for the safe and sustainable operation of Post Primary Schools**

<https://www.gov.ie/en/publication/1fdbe-covid-19-response-plan-for-the-safe-and-sustainable-reopening-of-post-primary-schools/>